

## Section B: Parent and Family Engagement

### Title I, Part A School Parent and Family Engagement Policy

School Site: Thomas Paine Elementary School

School administration, in collaboration with SSC and ELAC, has jointly developed and distributed to parents and family members of participating children in Title I, Part A programs the following policy requirements as outlined in ESSA sections 1116(b) and (c).

- 1a. Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):
- 1b. Describe how parents and family members of participating children in Title I, Part A programs are involved in **jointly developing**, distributing to, a written **school parent and family engagement policy**, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):
- 1c. Describe how parents and family members of participating children in Title I, Part A programs, may **amend** a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Paine has jointly developed this engagement policy with parents and makes it available on the school website and in AERIES for review during Data Confirmation. Parents are involved in the process in an organized and timely way. Families are notified about the School Parent and Family Engagement Policy and it is made available in other languages upon request. The community may also access this policy on the school website.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

As part of our annual process of developing the School Plan for Student Achievement, our School Parent and Family Engagement Policy is reviewed and updates as necessary to meet the changing needs of our community. All upcoming meetings are communicated per guidelines and on the annual calendar.

- 3a. If parents find the school parent and family engagement policy unsatisfactory, describe how parents and family members of children participating in Title I, Part A programs can, submit comments to the LEA, and how the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):
- 3b. If parents find the school plan unsatisfactory, describe how they can submit comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

Paine submits the annual plan to the district office K-12 Educational Service which will include input from parents on meeting minutes that may also reflect parent comments.

4. Describe how the school served by Title I, Part A funds holds an **annual Title I meeting**, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend (in a language the parent can understand), to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

Paine convenes an annual meeting to inform and distribute the School Parent and Family Engagement Policy and information about school programs including, the requirement for parent and community participation and their rights to give input. Our annual meeting is held during Back to School Night each year or in the first month of school.

5. Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, translation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Paine provides parent opportunities for regular meetings to formulate suggestions and participate in decisions relating to the education of their children. We will hold a flexible number of meetings for parents offered in the morning and after school hours to make it accessible for all parents. Childcare can be provided upon request for parents needing it.

6. Describe how the school is providing parents and family members of participating children of Title I, Part A programs: a description and explanation of the **curriculum** in use at the school, the **forms of academic assessment** used to measure student progress, the **achievement levels of the challenging State academic standards**, and ways to **monitor their child's progress** and work with administrators to improve the achievement of their children; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C][E]):

Our school utilizes our SSC to jointly develop and publish the SPFE policy to plan, review, and revise our SPSA. In addition, our SPSA has been developed with the review, certification, and advice of the school English Learner Advisory Committee (ELAC). Our SSC is comprised of representatives from each stakeholder group as required in EC Section 65000[c][1] and follows the meeting requirement and procedures set forth in EC Section 35147. Teachers meet with parents at minimum three times a year to provide information on student progress and ways they can support their child. Curriculum, state standards and progress monitoring are discussed at both formal and informal parent conferences and parent trainings.

7. Describe how the school shall **educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff**, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school (ESSA Section 1116[e][3]):

Parents are given a survey at the site level and by the district to get input that informs measures put in place at Paine. The principal receive training from the K-12 Educational Services, whereas teachers get training at staff meetings on how to work with parents as equal partners.

- 8. Describe how the school shall, to the extent feasible and appropriate, **coordinate** and integrate parent involvement programs and activities **with other Federal, State, and local programs**, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]):

Our K-12 Educational Services department provides training in parent involvement programs, which are shared on the website and communicated via ParentSquare. Parent resources are offered to all sites, through the Resource Center, Parent & Community Outreach and at the site level through the Liaisons to help coordinate resources.

- X Our school’s Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs.

Date Parent and Family Engagement Policy was approved by SSC 12/12/22

Date Parent and Family Engagement Policy was approved by ELAC 12/12/22

Charise Santana

**Name and Title of Site Principal**