



THOMAS PAINE ELEMENTARY SCHOOL
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School Parent and Family Engagement 24-25

School administration, in collaboration with SSC and ELAC, has jointly developed and distributed a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school.(EC Section 11503; 20 United States Code Section6318 [b] [1-4]

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

Our school has jointly developed this engagement policy with parents and staff as a School Parent and Family Engagement Policy and School Plan for Student Achievement (SPSA) that the school and parents agree on. During the Data Confirmation period, which is every school year, this policy is made available to parents on the Parent Portal as well as on the school's website for the community to also access. A ParentSquare message is also sent to families to make them aware of where they may locate this policy. This policy is also translated in Spanish and Vietnamese the predominate languages of our school community.

*Describe how parents and family members of participating children in Title I, Part A programs are involved in **jointly developing**, distributing to, a written **school parent and family engagement policy**, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):*

Our school jointly develops this engagement policy with parents and other members of SSC. Every year during Back to School night, the administrator holds a meeting for parents to inform them of the Title I program and the expectations and guidelines. Parents are encouraged to participate in the nomination and voting process and to be a part of SSC which reviews and amends the Parent and Family Engagement Policy. Families are notified about the School Parent and Family Engagement Policy and it is made available in other languages (Spanish & Vietnamese). The community may also access this policy on the school website throughout the school year.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

The district conducts a minimum of one annual meeting at a convenient time for parents. The purposes of this meeting are to : a) involve parents in the joint development and joint agreement of the Local

Educational Agency and parental involvement policy b) Provide an ongoing process for the development, refinement, adoption and distribution of the Local Education Agency Plan and parental involvement policy (GGUSD Administrative Regulation 7113.1).

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]).

If any parent is dissatisfied with any part of the plan, the comments are forwarded to the district Office of K-12 Educational Services. Parent input is also given on the Annual Parent Strategic Plan Survey and the SSC Budget Input form sent home.

*Describe how the school served by Title I, Part A funds holds an **annual Title I meeting**, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend (in a language the parent can understand), to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):*

The administrator convenes an annual meeting to inform and distribute the School Parent and Family Engagement Policy and information about school programs including the requirement for parent and community participation and their rights to give input. Our annual meeting is held during Back to School Night each year or in the first month of school. Parents are also invited to all ELAC and SSC meetings where they have another opportunity to give input.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds under Title I, Part A, for transportation, child care, or home visits, as such services related to parental involvement (ESSA Section 1116 [c][2]):

Home visits are conducted alongside our Community Liaisons and our ASPIRE Social Worker or Mental Health Specialist to support students and families. Additional meet and greet meetings, Pastries with the Principal, are also scheduled before school to make it easier for parents who cannot come during the day or after school. Administrator also regularly attends PTO meetings where parents share further suggestions and ask questions.

Describe how parents and family member of participating children are involved, and in an organized, ongoing, and timely way, in the planning , review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participation children (ESSA Section 1116[c][3]):

Our school utilizes our SSC to jointly develop and publish the SPFE policy to plan, review, and revise our SPSA. In addition, our SPSA has been developed with the review, certification, and advice of the school English Learner Advisory Committee (ELAC). Our SSC is comprised of representatives from each stakeholder group as required in EC Section 65000[c][1] and follows the meeting requirement and procedures set forth in EC Section 35147.

*Describe how the school is providing parents and family members of participating children of Title I, Part A programs: a description and explanation of the **curriculum** in use at the school, the **forms of academic assessment** used to measure student progress, the **achievement levels of the challenging State academic standards**, and ways to **monitor their child's progress** and work with administrators to improve the achievement of their children; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C][E]):*

Our school provides parents a description and explanation of the curriculum in use at the school, via ParentSquare, Back to School Night meeting with teachers, and school website. Teachers meet with parents at minimum three times a year to provide information on student progress and ways they can support their child. Curriculum, state standards and progress monitoring are discussed at both formal and informal parent conferences and parent trainings. The district also supports schools to provide assistance to parents to be informed about the following: a) State academic content standards, b) State academic achievement standards, c) The State and local academic assessments including 3 alternative assessments, d) the requirement of Title I, e) how to monitor their child's progress, and f) how to work with educators. These opportunities are shared with parents through Back to School Night, parent conferences, school's webpage, and through ParentSquare.

Describe how the school shall **educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff**, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school (ESSA Section 1116[e][3]):

Parents are given a survey at the site level and by the district to get input that informs measures put in place at Paine. The principal receives training from the K-12 Educational Services, whereas teachers get training at staff meetings on how to work with parents as equal partners throughout the school year.

Describe how the school shall, to the extent feasible and appropriate, **coordinate** and integrate parent involvement programs and activities **with other Federal, State, and local programs**, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]):

Our K-12 Educational Services department provides training in parent involvement programs, which are shared on the website and communicated via ParentSquare. Parent resources are offered to all sites, through the Resource Center, Parent & Community Outreach and at the site level through the Liaisons to help coordinate resources. We also collaborate with neighborhood feeder schools to coordinate and provide parent education programs in the evening.